

**ATTACHMENT 3.1.2**

**Project: 0095-111-270**

**STATEMENT OF QUALIFICATIONS CHECKLIST AND CONTENTS**

Offerors shall furnish a copy of this Statement of Qualifications (SOQ) Checklist, with the page references added, with the Statement of Qualifications.

| <b>Statement of Qualifications Component</b>              | <b>Form (if any)</b>                       | <b>RFQ Cross reference</b> | <b>Included within 15-page limit?</b> | <b>SOQ Page Reference</b> |
|---|--|----------------------------|---------------------------------------|---------------------------|
| <b>Statement of Qualifications Checklist and Contents</b> | Attachment 3.1.2                           | Section 3.1.2              | no                                    |                           |
|   |  |                            |                                       |                           |
| <b>Acknowledgement of RFQ, Revision and/or Addenda</b>    | Attachment 2.10<br>(Form C-78-RFQ)         | Section 2.10               | no                                    |                           |
|   |  |                            |                                       |                           |
| <b>Letter of Submittal (on Offeror's letterhead)</b>      |  |                            |                                       |                           |
| Authorized Representative's signature                     | NA   | Section 3.2.1              | yes                                   |                           |
| Offeror's point of contact information                    | NA   | Section 3.2.2              | yes                                   |                           |
| Principal officer information                             | NA   | Section 3.2.3              | yes                                   |                           |
| Offeror's Corporate Structure                             | NA   | Section 3.2.4              | yes                                   |                           |
| Identity of Lead Contractor and Lead Designer             | NA   | Section 3.2.5              | yes                                   |                           |
| Affiliated/subsidiary companies                           | Attachment 3.2.6                           | Section 3.2.6              | no                                    |                           |
| Debarment forms   | Attachment 3.2.7(a)<br>Attachment 3.2.7(b) | Section 3.2.7              | no                                    |                           |
| Offeror's VDOT prequalification evidence                  | NA   | Section 3.2.8              | no                                    |                           |
| Evidence of obtaining bonding                             | NA   | Section 3.2.9              | no                                    |                           |

**ATTACHMENT 3.1.2**

**Project: 0095-111-270**

**STATEMENT OF QUALIFICATIONS CHECKLIST AND CONTENTS**

| Statement of Qualifications Component  | Form (if any)     | RFQ<br>Cross reference | Included<br>within 15-<br>page limit? | SOQ<br>Page<br>Reference |
|--|-------------------|------------------------|---------------------------------------|--------------------------|
| <b>SCC and DPOR registration documentation (Appendix)</b>  | Attachment 3.2.10 | Section 3.2.10         | no                                    |                          |
| Full size copies of SCC Registration   | NA                | Section 3.2.10.1       | no                                    |                          |
| Full size copies of DPOR Registration (Offices)  | NA                | Section 3.2.10.2       | no                                    |                          |
| Full size copies of DPOR Registration (Key Personnel)  | NA                | Section 3.2.10.3       | no                                    |                          |
| Full size copies of DPOR Registration (Non-APELSCIDLA)   | NA                | Section 3.2.10.4       | no                                    |                          |
|  |                   |                        |                                       |                          |
| <b>DBE statement within Letter of Submittal</b> confirming Offeror is committed to achieving the required DBE goal | NA                | Section 3.2.11         | yes                                   |                          |
|  |                   |                        |                                       |                          |
| <b>Offeror's Team Structure</b>  |                   |                        |                                       |                          |
| Identity of and qualifications of Key Personnel  | NA                | Section 3.3.1          | yes                                   |                          |
| Key Personnel Resume – DB Project Manager  | Attachment 3.3.1  | Section 3.3.1.1        | no                                    |                          |
| Key Personnel Resume – Entrusted Engineer In charge  | Attachment 3.3.1  | Section 3.3.1.2        | no                                    |                          |
| Key Personnel Resume – Quality Assurance Manager   | Attachment 3.3.1  | Section 3.3.1.3        |                                       |                          |
| Key Personnel Resume – Design Manager  | Attachment 3.3.1  | Section 3.3.1.4        | no                                    |                          |
| Key Personnel Resume – Construction Manager  | Attachment 3.3.1  | Section 3.3.1.5        | no                                    |                          |
| Key Personnel Resume – Lead Structural Engineer  | Attachment 3.3.1  | Section 3.3.1.6        | no                                    |                          |
| Organizational chart   | NA                | Section 3.3.2          | yes                                   |                          |
| Organizational chart narrative   | NA                | Section 3.3.2          | yes                                   |                          |

**ATTACHMENT 3.1.2**

**Project: 0095-111-270**

**STATEMENT OF QUALIFICATIONS CHECKLIST AND CONTENTS**

| <b>Statement of Qualifications Component</b>              | <b>Form (if any)</b> | <b>RFQ<br/>Cross reference</b> | <b>Included<br/>within 15-<br/>page limit?</b> | <b>SOQ<br/>Page<br/>Reference</b> |
|---|----------------------|--------------------------------|--|-----------------------------------|
|   |                      |                                |  |                                   |
| <b>Experience of Offeror's Team</b>                       |                      |                                |  |                                   |
| Lead Contractor Work History Form                         | Attachment 3.4.1(a)  | Section 3.4                    | no   |                                   |
| Lead Designer Work History Form                           | Attachment 3.4.1(b)  | Section 3.4                    | no   |                                   |
|   |                      |                                |  |                                   |
| <b>Project Risk</b>                                       |                      |                                |  |                                   |
| Identify and discuss three critical risks for the Project | NA                   | Section 3.5.1                  | yes  |                                   |